

National Agri-Food Biotechnology Institute (NABI)

Sector-81 (Knowledge City), PO Manauli, S.A.S. Nagar,

Mohali-140306, Punjab, India

Phone: 0172-5221300

Tender Notice No.: NABI/7(259)2021-Works

1. Item rate e-tender (single cover) are invited on behalf of the ED, NABI and will be received in the Office from Contractors who have executed similar works with Central govt./State govt. /Autonomous bodies, University, Institutes of Central/State Govt./PWDs/MES/HUDA/PUDA/CPWD/PSUs/Industry.

NAME OF WORK: - Consultant for Renewal of Fire Safety Certificate for NABI-CIAB Campus at Sector 81 Mohali	
Date of Sale: From :04.08.2021 to 16.08.2021	Cost of Tender Documents Rs. 590/- .(Non-refundable)
Date of receipt of tenders and opening of Technical bid: Till 15:00 hours on 16.08.2021 and opening on 17.08.2021 from 15:30 hours	Only online e-tenders shall be accepted. The bids are to be submitted on E Central Public Procurement portal (https://eprocure.gov.in/eprocure/app). Bids received by offline mode/FAX/email will be summarily rejected
Time for completion of work: 12 Weeks	
The Chief Executive Officer, NABI reserves the right to accept/reject any tender in part or full without assigning any reason.	

2. **Sale of tender documents:** Tender documents purchased in the office between 10.00 hrs and 16.00 hrs every day, except on Saturdays, Sundays and Public Holidays or download from website www.nabi.res.in.

The following basic technical eligibility criterion is mandatory for bidders. Failure to submit shall mean to disqualification.

3. Experience of having successfully completed works during the last seven years ending previous day of last date of submission of Tenders, the list of similar works completed with value of each work, the addresses of the clients for whom the works were executed should be furnished along with the application for the tender document.

Three similar completed works, costing not less than the amount equal to Rs. 48,000/-.

OR

Two similar completed works, costing not less than the amount equal to Rs. 72,000/-.

OR

One similar completed work of aggregate cost not less than the amount equal to Rs. 96,000/-

Similar Nature of work –Consultancy for Fire safety certificate from respective fire

office new issuance/renewal/etc. for institute/industry/etc.

4. Tenderer should have annual financial turnover not less than Rs. 60,000/- during the last three years ending on 31.03.2020.

5. Submission of Tender & Opening: The tender should be submitted in the envelopes as detailed below:

1. Envelope -1 marked as Technical Bid containing the following

a) Scanned Copy of Demand draft of Rs. 590/- or cash receipt in case of issue from NABI office as cost of tender documents

b) Scanned Copy of Bid Security Declaration

c) Scanned Copy of Documents related to eligibility criteria i.e., Completion certificates/proofs of the similar works completed.

e) Scanned Copy of Average annual financial turnover statement for last 03 consecutive years duly attested by Chartered Accountant and profit and loss statement.

2. Financial Bid This shall contain the price for the execution of the works specified in the Volume-2 of the tender document in Excel format

Note: - a) Documents to be uploaded in pdf format only (except price bid, which should be in excel format only). b) The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money (bid Security Declaration) and Cost of Tender Form should sent to the address- NABI, Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohali 140306, Punjab by post/speed post/courier/by hand before bid opening date & time.

Tender Fee & EMD fee(Bid Security) exemption shall be only be applicable to MSMEs vide gazette notification dated 23rd March 2012 (or as amended from time to time) , which are registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises. Tender Fee, EMD exemption is also applicable to Udyog Aadhaar registered MSME's.

Tenders shall be accompanied with Bid Security Declaration in accordance with Procurement Policy Division, Department of Expenditure, Ministry of Finance, Govt. of India Office Memorandum dated 12th November 2020 as per Annexure of this Bid document on a Non- Judicial Stamp paper of Rs.100/- only duly attested by Notary

6. **Acceptance of Tender:** The competent authority, on behalf of NABI who does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.

7. **Condition for tender submission:** The tenderer shall give a list of officials both Gazetted and non-gazetted employees in NABI, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and

execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Biotechnology. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department.

No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of **one** years after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

8. **Validity of Tender:** The tender for the work shall remain open for acceptance for a period of **60 days from the date of opening of the bids**. If any tenderer withdraws his tender before the said period, or issue of Letter of Intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely. Further the tenderer shall not be allowed to participate in the re- tendering process of the work.
9. **Site visit by the tenderer before tendering:** Tenderers are advised to inspect and examine the site and the tenderer shall be deemed to have full knowledge of the site/work etc. whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
10. **Canvassing, either** directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. The contractor shall comply with the provisions of the Apprentices Act 1961, minimum wages Act 1948, Workmen's compensation Act 1923, Contract Labour (Regulation and Abolition Act 1970), Payment of Wages Act 1938, Employer's Liability Act 1938, Maternity Benefits Act 1961 and the Industrial Disputes Act 1947 as applicable and the rules and regulations issued there under and by the local Administration / Authorities from time to time as well all provisions of law applicable to workmen. Failure to do so shall amount to breach of the contract and Competent Authority may at his discretion terminate the work. The Contractor/Firm shall also be liable for any pecuniary liability arising on account of violation by him of any of the said Acts and shall, indemnify the Institute on that account. Institute will not be liable for any act or omission on the part of the contractor in so far as any violation of any of the acts.
12. NABI reserves the right to increase or decrease the scope of work.
13. General Condition of Contract (CPWD) and CPWD Works Manual will be applicable for conditions of contract.

14. No price preference to any corporate society/Registered society, Govt. Public Sector undertakings / bodies shall be given, and tenders shall be exclusively dealt with on merit.
15. All the statutory levies including EPF/ESI contributions shall be deemed to be included in the quote by bidders. GST or any other statutory tax levied shall be paid extra as amended from time to time by Government of India. The statutory deductions such as TDS, etc. if applicable, shall be deducted at source as per prevailing percentage/rates as amended from time to time by Central/Sate Govt.
16. Payment will be released 50% on successfully submission of documents at Fire Office and submit of proof the same & balance payment will be released on receipt of Fire Safety approval/certificate for Campus at this office.
17. **NABI & CIAB has** autonomous institute of the Department of Biotechnology, Govt. of India, in single campus situated at Sector-81, Mohali. Land area of both institutes is approx. 50 acres (CIAB-15 acre & NABI-35 acre. NABI-CIAB Campus has received fire safety certificate on dated 25.04.2017 vide certificate no. FB-17/063 which was pending for renewal from fire office, Mohali
18. Rate Quoted should be inclusive of as mentioned below services/inspection charges, etc. which excluding Fire office fees/taxes.
 - Compliance report of previous Checklist/Questionnaire.
 - Analysis Report of Fire drawings/maps.
 - Any other site visit by Fire office/inspection charges/liaison charges/documents/testing charges etc. to be included in quoted rate. No other amount will be paid separately except Fire Office fees / taxes.

Manager Admin

BID SECURITY DECLARATION

(To be submitted by bidder on Non-Judicial Stamp Paper of Rs.100/-only duly attested by Notary)

I (Name of contractor/bidder with address) do hereby certify that I am genuinely submitting the bid against NABI Tender Enquiry No. NABI/7(259)/2021-Works for the Consultant for renewal of Fire safety certificate at NABI-CIAB Campus, Knowledge City, sector-81, Mohali-Punjab, India I do hereby undertake that if I withdraw or modify the Bid during the period of Bid validity, or if I will be awarded the contract and If I fail to sign the contract, or to submit a performance security before the deadline defined in the Tender document, this work contract may be terminated at the discretion of Competent Authority, NABI and I will be suspended for the period of 03 years from being eligible to submit Bids for contracts with the NABI in future.

Date:

Name and Signature of
Authorized representative
of contractor along with stamp